

GAVILAN COLLEGE CURRICULUM MEETING
Monday, March 11, 2002
MINUTES

Present: E. Alster, S. Au-Yeung, S. Carr, K. Child, S. Dodd, B. Donovan, M. Dwyer, T. Flippen, B. Funk, M. Johnson, M. Levine, F. Lozano, M. Machado, J. Olivas, J. Parker, R. Sharboneau, D. VanTassel, K. Wagman.

I. Call to Order

The meeting was called to order by chair Wagman at 3:15 p.m.

II. Welcome

Wagman welcomed all those present.

III. Agenda Adjustments

There were no adjustments to the agenda.

IV. Approval of Minutes from February 25, 2002

Change V.A.5&6 to read, "Withdrawn; not needed to be approved a second time."

V. Old Business

- A. Update on Transferability of C/NC Grades – Wagman distributed information on the transferability of credit/no credit grades to the CSUs. Jesus Olivas stated that we need to be very careful what we tell students especially in regard to transferring because the UCs are all different, and some institutions, such as University of Santa Clara, do not accept any credit/no credit grades. Wagman asked the committee members to take the information back to the departments.
- B. Program Outcome Measures – Johnson handed out the draft institutional learning outcomes and stated that the department chairs will be implementing them by the end of the semester. Each course will be assessed according to institutional outcome measures. He asked the committee members to take the information back to the departments and submit back to department chairs.
- C. Repeatability – Wagman and Dennie VanTassel distributed copies of the Ed Code / Title V documents that state the legal interpretation of course repeatability regulations in regard to all courses. According to the Chancellor's Office, vocational courses may be locally evaluated for possible designation as repeatable, in the same way as fine and performing arts or physical education courses, according to the language of Title 5, Section 58161; i.e. if there is a reasonable contention that the course content differs each time a certain vocational course is offered, and if the other standards spelled out in the regulation are fulfilled. These include the ability of the college to designate students who are repeating a course and be able to verify that they are covering different material. At present, according to Joy Parker, we don't have the ability to track these students. Each course must be evaluated in light of its individual circumstances. After discussion, it was decided that when writing course outlines faculty should keep in mind how a course changes if it is to be repeatable.

VI. New Business

A. Form C

1. ACCT 120/CSIS 120 – "Computerized Accounting"
 - a. Reactivate CSIS 120 (for Fall 2002) – MSC Funk/Child
 - b. Change Course Description – Indicate cross-listing in course description of both courses – MSC VanTassel/Child
 - c. Course Repeatability (1 time) – MSC Alster/Lozano
Approved with addition of sentence that the course may change as software is updated.
 - d. Change Course Content for Both Courses – MSC Lozano/Child
 - e. Change Advisory for Both Courses – CSIS 1 or CSIS 2 or equivalent, ACCT 101 or 103 or 105. MSC Alster/Dwyer
 - f. Cross-list ACCT 120 with CSIS 120 – MSC Lozano/Alster

2. ART 10B – “Ceramics” – MSC Funk/Child
Approved with change in lecture/lab units, to 1.5 lecture and 4.5 lab and addition of repeatability on course outline. Olivas will check into credit given upon repeating course a second or third time since it's a GE course. The committee commended Robert Funk and Jane Rekedal for their work on updating this course, and said that it is a good model for repeatable courses.

B. Form F

1. Economics Certificate of Completion – MSC Dodd/Machado
Approved with correction of “Choice” to “Select.”

- C. Lab Unit Credit – 3 Hours or 2? – VanTassel presented a proposal to designate a third classification of lab unit credit as “Lecture/Lab.” After discussion, including Marty Johnson's concern that it will cost the college, it was decided that VanTassel, Kent Child and Sherrean Carr will work on this and bring it back to the committee at a later date.

VII. Adjournment

Meeting adjourned at 4:45 p.m., MSC Levine/VanTassel.

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**CURRICULUM COMMITTEE SUMMARY
MARCH 11, 2002**

MODIFICATION OF EXISTING COURSES (FORM C)

ACCT 120/CSIS 120 Computerized Accounting – Quickbooks 3 Units, 2 Lec, 3 Lab

- a. Re-activate CSIS 120
- b. Change Course Description: Indicate the cross-listing in the course description of both courses.
- c. Course is repeatable.
- d. Change course content for both courses
- e. Change advisory for both courses: CSIS 1 or CSIS 2 or similar experience, ACCT 120 or ACCT 101 or ACCT 103
- f. Cross-list Acct 120 with CSIS 120.

ART 10B Ceramics 3 Units, 1 Lec, 5 Lab

Change course to be repeatable three times for credit.
Update course content.

ADDITIONS/MODIFICATIONS TO MAJOR/CERTIFICATE PROGRAM (FORM F)

Economics Certificate of Completion 19-21 Units

The Economics degree option has been approved. We just wish to add a Certificate of Completion for the same courses.

GAVILAN COLLEGE CURRICULUM MEETING
Monday, March 11, 2002
3:10 p.m., **SS 205** - *Note the room
AGENDA

- I. Call to Order
- II. Welcome
- III. Agenda Adjustments
- IV. Approval of Minutes from February 25, 2002
- V. Old Business
 - A. Update on Transferability of C/NC Grades – Wagman / VanTassel / Olivas
 - B. Program Outcome Measures – Johnson
 - C. Repeatability
- VI. New Business
 - A. Form C
 - 1. ACCT 120/CSIS 120 – “Computerized Accounting”
 - 2. ART 10B – “Ceramics”
 - B. Form F
 - 1. Economics Certificate of Completion
 - C. Lab Unit Credit – 3 Hours or 2? – VanTassel
- VII. Adjournment – Wagman by 5 p.m.

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